



K.K. TEACHERS TRAINING COLLEGE

Recognised by NCTE, Govt. of India, Affiliated to BBMKU, Dhanbad & JAC, Ranchi

MINUTES OF THE MEETING OF IQAC HELD ON 28th August 2024

A Meeting of IQAC was held on 28th August 2024. The meeting was attended by the following members.

- Dr. Chandra Kumar Singh, Principal KKTTC Chairperson, IQAC
- Mr. Brijesh Kumar, Asst. professor KKTTC member, IQAC
- Mrs. Sonali Kumari, Asst. professor KKTTC member, IQAC
- Mr. Sandeep Prasad, Asst. professor KKTTC member, IQAC
- Mr. Kumar Saroj Singh, Member Samajik Kalyan Sanstha, IQAC
- Mr. Amit Kumar Ojha, Senior Administrative Officer, KKTTC, IQAC
- Mr. Nawal Singh Chaudhary, Social Worker, Nominee from Local Society
- Mr. Arju Kumar, Student, B.Ed. Session 2023-25, Nominee from Student
- Mr. Omkar Mitra, Student, B.Ed. Session 2021-23, Nominee from Alumni
- Mr. Akash Rai, Principal K. K. Public School, Nominee from Employer
- Dr. Pravin Singh, One Nominee from Stakeholders
- Mrs. Shalineer Burman, Asst. Professor KKTTC Dhanbad, Coordinator, IQAC

The following members could not attend the meeting:

- Mr. Nar Singh Patel, Asst. professor KKTTC member, IQAC
- Dr. Rati Bhan Maurya, Asst. professor KKTTC member, IQAC
- Mr. Suman Kumar Chaudhary, Nominee from Industrialist

The Meeting was chaired by Dr. C. K. Singh. The Meeting commenced with formal welcome by Mrs. Shalineer Burman, Coordinator, IQAC.

Following deliberation of the agenda points and the following resolutions were adopted for necessary action:

1. Review of last meeting held on 6th May 2024
2. Admission Status
3. Website update
4. Assessment and Evaluation
5. Purchase of Library Resources

C. K. Singh
28.8.24

6. Co- Curricular activities

7. Green Initiative

Agenda 1: Review of last meeting

As per the last meeting held on 06th May 2024 some faculty has given list of reference of books from different publications and more is yet to come.

As discussed in last meeting teachers are taking prior permission before taking leave in a proper format.

Value Added course has been introduced to students. And about 40 students got enrolled in the course.

Attendance register of students and teachers has been checked and found proper as suggested in the last meeting.

Decision Taken

IQAC Committee

Agenda 2: Admission status

B.Ed. :- 18 students were admitted through 1st counseling of JCECEB.

DI.El.Ed. :- 100 students were admitted by 30th July.

Decision Taken: -

It is noticed that 72 seats of B.Ed. in session 24-26 is yet to be filled. It has been instructed to Dr. C. k Singh to take care of it.

Agenda 3: Website Update

It was informed that website is updated successfully update till date.

Decision Taken:-

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28.8.24

It was informed that the website update is a continuous process and it should be updated time to time as per need.

Agenda 4:- Assessment and Evaluation

As per discussion academic committee has been instructed to follow the points mentioned below:

- Assessment of 2nd semester of session 23-25
- Internal exam, framing question paper, and publication of result.

Decision Taken:

Action: Principal/Vice- Principal/All faculty Members

Agenda 5: Purchase of Library Resources

As discussed in last meeting on the issues viz. Purchase of Journals (Print and E Journals), DELNET and SOUL of Library. It has been informed to the IQAC office that Subscription of SOUL for lifetime Validity & DELNET of 1 year validity has been purchased.

During meeting request raised by Librarian Mr. Kumar Ritesh for 207 no. of books for library.

Decision Taken:

It has been suggested to the Dr. C. K. Singh that E-library (DELNET) resources should be made available for students. And also taken care of library requirement according to the request raised in the meeting.

IQAC committee

Action: Principal/Librarian/All faculty members

Agenda 6: Co-Curricular Activities

As discussed in last meeting held on 06th May 2024. Following co-curricular activities are successfully completed in the month of May, June & August.


28.8.24

Rabindro Nath Tagore Jayanti
World Environment Day
International Day of Yoga
Independence Day

After the discussion, the forum has decided to conduct the following co-curricular activities in month of September, October & November for session 2023-25 & 2024-26.

National Sports Day
Teacher's Day Celebration
International Literacy Day
Hindi Diwas
Rastriya Ekta Diwas
Children's Day
Constitution day of India
Fresher's & Farewell function

4th semester internal examination of session 22-24 to be conducted in the month of October.

Decision Taken

All the Coordinators are informed to submit the complete Plan of the activities to the IQAC office. The plan shall include Day, Date, Time, Venue, Expected number of participants, targeted audience and tentative budget.

Agenda 7: Green Initiative

It was suggested to conduct a meeting with students council to finalize action to start initiatives to make KKTTC campus 'plastic free' 'Smoke free' and 'Ek Paudha Maa Ke Naam' (suggested by Chairman Sir, K.K. Group of Institutions).

Decision Taken:

IQAC Committee



Handwritten signature and date: 28.8.24